

Reference: Batch 4 RRM Mpumalanga Consultants Tenders

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MINUTES OF THE COMPULSORY CLARIFICATION MEETING HELD ON TUESDAY 13 OCTOBER 2026 FOR BATCH 4(BID NO: 2026/0019 (C))

CONSULTING ENGINEERING SERVICES FOR THE ROUTINE ROAD MAINTENANCE OF:

1. CONTRACT SANRAL X.008-003-2026/1F -NATIONAL ROUTE R555 FROM JACKAROO PARK TO THE STEVE TSHWETE MUNICIPAL BORDER, N12 FROM VICTOR KHANYE/EMALAHLENI MUNICIPAL BORDER TO EMALAHLENI, R544 SECTION 1 FROM R547 NTERSECTION TO EMALAHLENI, R547 SECTION 2 FROM KRIEL TO R544 INTERSECTION, R555 SECTION 1 FROM VICTOR KHANYE/EMALAHLENI MUNICIPAL BORDER TO EMALAHLENI, AND R573 FROM MOLOTO TO MOTETI AND WITHIN DR JS MOROKA MUNICIPALITY

2. CONTRACT SANRAL X.008-004-2026/1F - NATIONAL ROUTE R42 SECTION 8 FROM GAUTENG/MPUMALANGA BORDER TO DELMAS, N12 FROM VICTOR KHANYE/EMALAHLENI MUNICIPAL BORDER TO THE GAUTENG/MPUMALANGA BORDER, R555 SECTION 1X FROM GAUTENG/MPUMALANGA BORDER TO VICTOR KHANYE/EMALAHLENI MUNICIPAL BORDER.

PRESENTERS:

The SANRAL Representative presented the Supply Chain Management (SCM) requirements and the scope of works.

CONTENT

1. TENDER NOTICE AND INVITATION TO TENDER
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5. RETURNABLE SCHEDULE
6. EVALUATION PROCESS
7. TIPS FOR SUBMITTING YOUR TENDER DOCUMENTS SUCCESSFULLY
8. SCOPE OF WORKS
9. QUESTIONS AND ANSWERS

1. OPENING AND WELCOMING

SANRAL Representative opened the meeting and welcomed all present. The clarification meeting started at **10:00** on Tuesday, **13 October 2026**, **however** a grace of 15 minutes was granted after the start of the meeting; late arrivals were not allowed to join the meeting. SANRAL representative outlined the purpose of the session and explained the nature of the projects.

2. ATTENDANCE

Tenderers were requested to complete their company details on the link that was provided on the chat. An emphasis on the importance of submitting the correct company details was explained to all prospective tenderers. The attendance register and the presentation will be shared.

3. PURPOSE OF THE CLARIFICATION MEETING

The purpose of the meeting was to provide clarification on SCM and technical (Scope of Works) requirements of the project. In an instance where an answer cannot be provided immediately, the response will be provided under the Q&A section of the minutes.

The documents loaded on the website were as follows:

1. Tender Document
 - Book 1 Tender Document in PDF
 - Book 2 Tender Document in PDF
 - Book 3 Tender Document in PDF
2. Returnable Schedules
 - C1.1.1 Form of Offer in Microsoft Word.
 - C1.2.3 Contract Data - Information Provided by Tenderer in Microsoft Word.
 - Pricing Schedule (Bill of Quantities) including form C2.4 Key Persons and Summary of Normalised Hours Tendered in Microsoft Excel format
 - Technical Submission (Forms B1 to B8) in Microsoft Excel Format
 - Returnable Schedules (Forms A1 to A23) in Microsoft Word.
3. Clarification Presentations
 - Clarification Presentation in PDF
4. Annexures

3.1 TENDER NOTICE AND INVITATION TO TENDER

TENDER DOCUMENTS

Tender documents are available from 2 October 2026 at no cost in electronic format downloaded from the National Treasury's eTender Publication Portal: (<http://www.etenders.gov.za>) and SANRAL's website. Tenderers must have access to Microsoft © Office 2013 and Acrobat Adobe © 9.0 or similar compatible software.

Telegraphic, telephonic, telex, e-mail, facsimile, and late tenders will not be accepted. Tenders may only be submitted in the format as stated in the Tender Data.

3.2 COMPLETION AND DELIVERY OF TENDERS

The closing time for receipt of tenders is 12:00pm on Wednesday, 27 October 2026 (**Extended to 30 October 2026**).

Closing venue and delivery address for tenders: Deposit the tender document in the tender box situated at the Reception area, Northern Region Office, South African National Roads Agency SOC Ltd, 38 Ida Street, Menlo Park, Pretoria

Telegraphic, telephonic, telex, e-mail, facsimile and late tenders will not be accepted.
Tenders may only be submitted in the format as stated in the Tender Data.

Queries relating to issues arising from these documents may be addressed to:
e-mail: ProcurementNR1@sanral.co.za

*** Please quote the project number in the subject line.***

3.3 COMPOSITION OF THE TENDER DOCUMENT

The tender document consists of:

- Book 1 of 3:
 - T1 – Tendering Procedures
 - T2 – Returnable Schedule
- Book 2 of 3:
 - C1 – Agreements and Contract Data
- Book 3 of 3:
 - C2 – Pricing Data
 - C3 – Scope of Works
 - C4 – Project Information
 - C5 - Annexures

3.3 CONDITIONS OF TENDER

The SCM Representative explained the condition of the tender. The briefing presentation is attached for ease of reference.

3.4. RETURNABLE SCHEDULES AND SUBMISSION REQUIREMENTS

It was highlighted that tender returnable schedule must be duly completed, signed and the relevant supporting documents (proof) should be attached.

3.5. EVALUATION PROCESS

The eligibility criteria were presented as follows:

- a) The tenderers must be registered on the National Treasury Central Supplier Database
SCM highlighted that registration with the National Treasury Central Suppliers Database and Meet the minimum requirements for the key persons (Contract Engineer) as stated in the Scope of Works.
- b) Tenderers were also informed of the administrative responsiveness check and that they must meet all the criteria stated for them to be considered for the second round of the evaluation.
- c) **Stage 1 Test for responsiveness as outlined on clause C.3.8**
 - A responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification.
 - Tenderer has submitted bid on time
 - Tenderer has submitted bid with fully completed and signed Form of Offer
 - A material deviation or qualification is one which, in the Employer's opinion, would:
 - detrimentally affect the scope, quality, or performance of the works, services or supply identified in the Scope of Work,

- significantly change the Employer's or the tenderer's risks and responsibilities under the contract, or
- affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified. Reject a non-responsive tender offer, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation

d) **Stage 2 Mandatory Administration Criteria as outlined on clause C.3.11**

- Bidder has submitted a completed and signed Form of offer.
- Bidder is registered with CSD
- Bidder has Valid Letter of Good Standing issued in accordance with the Compensation for Occupational Injuries and Diseases Act (COIDA).
- Attendance of compulsory briefing session.
- Must meet the minimum requirements for Key Persons as stated in Part C3: Scope of Works, Clause C3.1.10: Personnel requirements – Contract Engineer, and Tender data Clause C3.11 – Key Persons:

• **Contract Engineer who shall be a permanent staff member of the tenderer**

NB: Tenderers must check the requirements of each bid, since requirements may differ

e) **Stage 3 Functionality Evaluation Criteria as outlined on clause C.3.11**

Functionality is the terminology used to define the technical ability of the Tenderer, based on experience to deliver the required product in accordance with the specialized quality, reliability, and functionality. The functionality evaluation will be conducted by the Evaluation Committee which comprises of various skilled and experienced members from diverse professional disciplines. The evaluation process will be based on functionality criteria for each project (on an individual basis) which form part of the bid. The criteria will be as follows:

Points allocated for Functionality shall be evaluated in accordance with the criteria as listed below.

Total Quality points allocated shall be 100. Tenderer must score an overall minimum threshold of 70 points out of 100 is required to be achieved for the tender to be eligible for further evaluation.

NB: Tenderers must check the requirements of each bid, since requirements may differ

f) **Stage 4: Price and Preference**

- This is the final stage of the evaluation process and will be based on the PPPFA preference point system.
- Bidders will be ranked by applying the preferential point scoring of 90/10 for bids with the rand value above R50 million and 80/20 for bids with rand value of up to R 50 million (all applicable taxes included),
- A maximum of 80 or 90 points is allocated for price on the following basis:

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\text{PS} = 80 \left(1 - \frac{\text{Pt} - \text{Pmin}}{\text{Pmin}} \right) \quad \text{or} \quad \text{PS} = 90 \left(1 - \frac{\text{Pt} - \text{Pmin}}{\text{Pmin}} \right)$$

Where:

Ps = Score for the Bid under consideration

Pt = Price of Bid under consideration

Pmin = Price of lowest acceptable Bid

SANRAL will score specific goals out of 10 or 20. If a bidder fails to meet the Specific goals as outlined on the table below and to submit proof, the bidder will score zero (0) out of 10. SANRAL will not disqualify the bidder. In terms of this bid/tender, Preference points will be awarded in terms of the table below:

Specific Goals	Criteria	10 Points		20 Points	
		Points	Max Points	Points	Max Points
B-BBEE Level	Level 1	10	10	20	20
	Level 2	9		18	
	Level 3	6		14	
	Level 4	5		12	
	Level 5	4		8	
	Level 6	3		6	
	Level 7	2		4	
	Level 8	1		2	
	Non-compliant Contributor	0		0	

An emphasis on the requirements of sworn affidavit and B-BBEE certificate.

4 PART C3: SCOPE OF WORKS

The scope of works was explained. See briefing presentation for more information.

5. Questions and answers

Questions	Answers
1. Regarding the pricing schedule, when we put hours, the lumpsums are not pulling through on both BOQ's	1. Revised BOQ's will be issued
2. On the technical submission Form C2.4, there's space for tender value amount. Do we fill in the hours including the value as well?	2. The financial evaluation of the BOQs will be conducted after the technical evaluation has been completed. Kindly complete the hours and the BOQ as well.

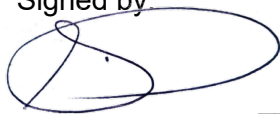
3. If we participated in a number of these RRM tenders and we obtained reference forms from clients. Would you accept the reference forms that we obtained from another tender to be submitted for this one?	3. Reference forms will be accepted, provided they contain all the information required by SANRAL to assess past performance, including performance ratings, contract values, and any other relevant details.
4. Where can we access documents for these tenders?	4. Tender documents are available at SANRAL as well as e-tenders website.
5. You mentioned in your presentation that we should avoid 0 rates, however, in the past, we've noticed that central RRMs were attended quite competitively. So, will there be a consequence with 0 rates or should we really price for all and hope for the best?	5. Zero rates pose risk to the employer, SANRAL has allowed for the normalized hours (Form C2.4) so that tenderers understand what the work entails. SANRAL will evaluate the risk on each bid, if the risk posed is significant the Employer reserves the right to not award on this basis.

Closure

The meeting was officially adjourned after all questions had been addressed.

These minutes are issued and shall be deemed to form part of the Tender Document.

Signed by:



BSC CHAIRPERSON
SOUTH AFRICAN NATIONAL ROADS AGENCY LIMITED (SANRAL)